

Lincoln Terrace Neighbourhood Association
Board Meeting Minutes
8 January 2019
Jordan Residence ~ 625 NE 16th

Present: Mcklein Aguirre; Jaime Baum; Samonia Byford; Aaron Corbett; Jeanell Jordan; Brittany Leemaster; Laura Stone; Amanda Templeton; Rocke Tyler

- I. Called to order at 6:20 p.m. Introduced new board members. Quick review of which board members had paid dues.
- II. Minutes – Brittany Leemaster moved to approve, seconded by Aaron Corbett, and passed by voice vote.
- III. Treasurer’s Report – President, Treasurer, and Secretary will go to bank together to get correct signatures on bank account during January. Board led by Treasurer will produce an annual budget of potential expenses and approximate fundraising. Will review grant for OKC water to make sure we are current.
- IV. Committee Reports
 - a. Social –
 - i. Has begun booklet work (see Old Business)
 - ii. New Member Welcome Party in early March – will seek hosts
 - iii. Easter Egg Hunt on 20 April (will add more eggs, and continue doughnuts and coffee, and will present specific times for hunt and general party on invitation)
 - iv. Memorial Marathon on 28 April (route has changed, so cheering might move to median at 18th)
 - v. Brittany Leemaster will remain as Social Chair, with Hannah Sutter to take over during maternity leave
 - b. Communications –
 - i. Newsletter coming out this month, including dues sheet, how to get involved
 - ii. Block captain programs almost all squared away
 - iii. Hannah Sutter and Amanda Templeton will serve as co-chairs
 - c. Beautification – No updates, need chair
 - d. Fundraising Event –
 - i. Proposal for Terrifying Tales of the Terrace will be presented in February by Samonia Byford
 - ii. Might produce items (t-shirts, towels, etc.) connected to Lincoln Terrace for sale (new item each year or so)
- V. Old Business – Board/committee guide book being produced, and will be provided to all board members online, including job descriptions, budget ideas, timelines, contact information, etc.
- VI. New Business – Free trees available via OG&E – will send this information out to the neighbourhood (planting between curb and sidewalk requires approved variance)
- VII. Adjourned at 7:01 p.m.
- VIII. Next Meeting – 12 February 2019 at 623 Culbertson Drive